

GENERAL DYNAMICS

Report Short Term Disability Claims Request Family Medical Leave

CALL 1-800-416-1808

OUTSIDE THE U.S. 866-825-7685*

SEDGWICK CMS

Unable to work due to an illness or non-work-related injury?

You must report your absence to Sedgwick Claims Management Services (CMS) immediately (or as soon as you know of your illness or injury in the case of the birth of a child or planned surgery). Here's what to do:

1. Notify your supervisor.
2. Notify your location medical staff (if applicable for your site).
3. Call **Sedgwick CMS at 1-800-416-1808**. Outside the U.S. dial the AT&T Direct Code for the country from which you are calling, and then dial 866-825-7685 (do not dial a "1" before the number).
4. Look for the medical release forms to come in the mail from Sedgwick CMS.
5. Sign and return the medical release forms.

Injured at Work?

If you are injured while at work, you should notify your supervisor immediately and file a Workers' Compensation claim. Do not report work-related injuries to Sedgwick CMS.

If you do not report your absence immediately, you may not be eligible for benefits.

When you call Sedgwick CMS, you will be asked for the following information:

- About yourself (address, phone number, Social Security number)
- About your illness or injury
- Work location address
- Supervisor telephone number
- About your job
- Your physician's name, address, and phone number
- Other disability benefits you may be eligible for
- Information about any previous disability claims or leave requests

*When calling from outside the United States, you must first dial the AT&T Direct Code for the country from which you are calling. When prompted, enter the international toll-free phone number (do not dial a "1" before the toll-free number).

**Detach and save this
wallet card.**

**Report a Disability/Request Family
Medical Leave**

1-800-416-1808

**OUTSIDE THE U.S. DIAL THE AT&T DIRECT CODE FOR THE COUNTRY
FROM WHICH YOU ARE CALLING AND THEN ENTER 866-825-7685
(DO NOT ENTER A "1" BEFORE THE TOLL-FREE NUMBER).**



Sedgwick CMS

Using the Wallet Card

In the event of a disability, you should sign the attached wallet card and present it to your physician on your first visit to treat your illness or injury. Your signature authorizes the release of your medical information to Sedgwick CMS so that your claim can be paid.

If, for any reason, you are unable to return to work on your scheduled return date, you must call the number on the wallet card immediately.

Family Medical Leave

You may qualify for protection under the Family Medical Leave Act of 1993 (FMLA) if you are absent:

- To care for your child after birth, placement with you for adoption, or placement with you for foster care,
- To care for your spouse, child, or parent who has a serious health condition, or
- For a serious health condition that makes you unable to perform your job.



Sedgwick CMS

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"I authorize any physician or health care facility from whom I receive treatment to release to Sedgwick CMS information concerning my diagnosis, care, or treatment for the purpose of claim evaluation."

Employee Signature

Date